

Classes begin the week of November 1, 2010.

CLASS TITLE	STARTS	DAYS	MEETING TIME	INSTRUCTOR	ROOM	WKS
Accounting I Recommended: ACT (no new enrollment)	Continuing class	TTH	12:30 pm - 4:30 pm	Salgado	226	19
Animation II, Part 2 (Fireworks CS4) Pre-req: Animation II, Part 1 (no new enrollment)	Continuing class	TTH	12:30 pm - 2:30 pm	Pix	225	10
Applied Computer Technologies (ACT) Recommended: Keyboarding I	11-2-10	TTH	10:00 am - 12:00 pm	Salgado	226	10
	11-4-10	TH	6:00 pm - 9:30 pm	Yu	226	10
Design Elements Pre-req: ACT	11-2-10	TTH	10:00 am - 12:00 pm	Pix	225	10
	11-1-10	M	6:00 pm - 9:30 pm	Stout	225	10
Digital Imaging I, Part 1 (Photoshop CS4) Pre-req: ACT; Design Elements	11-1-10	MW	12:30 pm - 2:30 pm	Pix	225	10
Digital Imaging I, Part 2 (Photoshop CS4) Pre-req: Digital Imaging I, Part 1 (no new enrollment)	Continuing class	TTH	8:00 am - 10:00 am	Pix	225	10
Keyboarding I (emphasis on accuracy) (open entry as space permits)	11-1-10	MW	8:00 am - 10:00 am	Yu	226	10
	11-1-10	M	6:00 pm - 9:30 pm	Yu	226	10
	11-2-10	TTH	8:00 am - 10:00 am	Salgado	226	10
	11-3-10	W	6:00 pm - 9:30 pm	Lopreiato	226	10
Keyboarding II (emphasis on speed & accuracy) Pre-req: Keyboarding I	Open Entry as space permits	MW	8:00 am - 10:00 am	Yu	226	10
		M	6:00 pm - 9:30 pm	Yu	226	10
		TTH	8:00 am - 10:00 am	Salgado	226	10
		W	6:00 pm - 9:30 pm	Lopreiato	226	10
Lab, Computer ¹	n/a	F	8:00 am - 1:00 pm	Pix	225	10
Office Resources Pre-req: ACT; Design Elements	11-1-10	MW	10:00 am - 12:00 pm	Pix	225	10
Office Technology II Pre-req: ACT	11-2-10	T	6:00 pm - 9:30 pm	Du	225	10
Spreadsheets I (MS Excel 2007) Pre-req: ACT	11-1-10	MW	10:00 am - 12:00 pm	Yu	226	10
	11-2-10	T	6:00 pm - 9:30 pm	Yu	225	10
Spreadsheets II (MS Excel 2007) Pre-req: ACT; Spreadsheets I (2007)	Continuing class	MW	12:30 pm - 2:30 pm	Yu	226	10
		W	6:00 pm - 9:30 pm	Stout	225	10
Text/Word Processing II (MS Word 2007) Pre-req: ACT; Text/Word Processing I (2007)	Continuing class	MW	8:00 am - 10:00 am	Pix	225	10
		TH	6:00 pm - 9:00 pm	Stout	225	10

Revised on: 10-13-10

¹ Computer Lab is a requirement of many courses. Students **must** be attending regularly scheduled classes and have a permission slip to attend.

First Day Procedure:

Please line up behind the posted sign(s) on the day and time classes are offered. The instructor will meet the line, call roll for pre-registered students, and direct the students into the classroom on the first day only; thereafter, students will report directly to the classroom **after** the department/classroom door has been opened **and** they are called to enter the classroom area.

BE ADVISED THAT SCHEDULE IS SUBJECT TO UNANNOUNCED CHANGES.